



ANNUAL GENERAL MEETING

Dear Fellow Member,

This is to advise you that we shall be holding our Annual General Meeting on June 9th 2019 at the Wheel commencing at 2.00 pm – Doors open for registration at 1.30 pm. The agenda for the meeting is as follows:

Minutes of the 2018 Annual General Meeting
Treasurer's Report
Appointment of the Auditor for the 2019/20 financial year
President's Report
Directors' Reports
Election of Directors for 2019/20 [a short profile of those members who have put their names forward is posted on our web site - www.scahomeowners.com].
Question Period
Election Results

PLEASE NOTE: Nominations for election as Director will be accepted from the floor subject to the member concerned confirming that he/she has – as per the Association's By-laws - read and signed the conditions of duties and responsibilities of a Director and the associated confidentiality agreement , copies of which will be available prior to the meeting.

For those members who are unable or do not wish to attend, we are enclosing Proxy voting forms with details of the Proxy process – please see overleaf. **Please note: You have received this notice as you are a member as of May 1st 2019. If your membership expires before June 9th you may wish to renew so that your proxy vote is valid.**

AS ALWAYS YOUR VOTE MATTERS – PLEASE USE IT!

Thank You,

THE BOARD OF DIRECTORS

To protect the privacy of all participants, members are reminded that the use of audio or video recording devices is not permitted at Association meetings and that anyone attempting to do so will be asked to leave the meeting.

SANDYCOVE ACRES HOME OWNERS' ASSOCIATION
Proxy Voting at the 2019 Annual General Meeting
Please read carefully

As required by Association By-laws, voting by proxy is available for members who are unable to, or who do not wish to, attend the meeting. Since the election of Directors is by secret ballot, the procedure takes that into account. The Proxy Voting Form, two copies of which are attached for your use, is in three parts as follows:

PART 1: Is for your personal information. It will be used by the Association to verify that your vote is valid – that is, your membership will be current as of the date of the meeting. Should there be any question as to validity you will be contacted.

PART 2: Is where you indicate your voting intentions. **As you have several options please take care not to invalidate your vote by marking contradictory choices especially if you are nominating someone other than the Board of Directors to vote on your behalf.**

PART 3: Complete Part 3 ONLY if you have chosen in Part 2 to vote for individual nominees for Director.

Parts 1 and 2 should be completed for all proxies. If you are choosing to vote for individual nominees please detach the completed Part 3 and place it in the enclosed envelope - only one envelope need be used if there is more than one person in your household voting by proxy. The envelope should then be sealed. Attach Parts 1 and 2 **[please do not separate them]** – preferably stapled – to the envelope.

If you are NOT using Part 3 please return the whole form unseparated – no envelope needed.

To be accepted your proxy must be received by the Association [by mail or by hand to any Director] by 2.00 pm on Thursday June 6th 2019 to allow it to be verified.

The unopened envelopes with the top portion[s] attached will be delivered to the Nominating Chair immediately prior to the start of the meeting. Parts 1 and 2 will be detached after the Nominating Chair is satisfied as to validity so that ballot secrecy is preserved.

Please be aware of the following:

You may withdraw your proxy at any time before the envelopes are delivered to the Nominating Chair.

Motions may be made and Nominations may come from the floor of the meeting and you will be unable to exercise a personal choice in these votes.

Nominees for Director may withdraw after this notice was prepared but before the vote takes place. A proxy vote for such a candidate will be invalid for that person but not for your other choices.

A ballot with votes for more than ten [10] names will be invalid in its entirety as will any ballot which, in the sole opinion of the Nominating Chair, does not clearly indicate the voter's intent.

SANDYCOVE ACRES HOME OWNERS' ASSOCIATION

Proxy Voting Form

This Proxy is valid only at the Annual General Meeting to be held on June 9th 2019

I have received the Members' Notice in respect of the above mentioned meeting and have read and accept the conditions for Proxy voting as stated therein.

PART 1 – YOUR INFORMATION – MUST BE COMPLETED IN FULL

NAME: _____ SIGNATURE: _____

ADDRESS: _____ PHONE: _____

PART 2 – YOUR VOTING INTENTIONS

I wish my vote to be exercised as indicated below. *As you have several options please take care not to invalidate your vote by marking contradictory choices.*

Motions:

I wish the Board of Directors to vote on my behalf in respect of any motions made by the Board or from the floor of the meeting.

2019/2020 Board of Directors – Check one ONLY.

- I wish the Board of Directors to vote on my behalf for the election of Directors **OR:**
- I wish to vote for Directors as per the completed Ballot enclosed in the attached envelope.

The following choices should be completed ONLY if you have NOT already checked the corresponding option above. You can, of course, be selective: For example you might assign your vote to the Board of Directors for the Election in the above section and to another person for Motions in this section.

- I wish my Proxy to be exercised by the person stated below for:
 - Motions
 - The Election of Directors

NAME: _____ **Must be present at the meeting to be valid. PLEASE DO NOT NAME A CURRENT BOARD DIRECTOR AS THIS MAY CAUSE A CONFLICT OF INTEREST.**

PART 3 - BALLOT FORM

PLEASE NOTE: Mark only an X or √ in the box beside the names you select. You may vote for up to 10 names. Damaged or improperly completed ballots will not be counted.

BICKNELL, John	<input type="checkbox"/>	MARTEL, Paul	<input type="checkbox"/>
FICCO, Rose	<input type="checkbox"/>	MORRIS, Linda	<input type="checkbox"/>
GEMMELL, Ted	<input type="checkbox"/>	PATTERSON, Lynne	<input type="checkbox"/>
GREENWOOD, James	<input type="checkbox"/>	RODGERS, Dennis	<input type="checkbox"/>
JAMES, Michael	<input type="checkbox"/>	WHITE, Anne	<input type="checkbox"/>