

PRACTICES FOR ATTENDANCE AT SCA EVENTS

Updated: Sept 28, 2018

1. **Hall Community Committees:** In order for SCA Residents to be aware of the practices the Community Hall Committees have for dealing with social event tickets, we offer the following insights. First and foremost, these events are hosted by volunteer committees, made up of SCA residents and are for the enjoyment of all of the SCA residents.
 - Each hall has their own event Ticket Coordinator who deals with the selling of tickets.
 - The newsletter, website and bulletin boards give event info as well as the SCA Facebook page.
 - Each hall has its own timing on ticket ordering. Ticket pickup is usually 2 weeks prior to the event.
 - If you do not pick up or make arrangements to pick up your tickets, it makes extra work for the Ticket Coordinator, as he/she must call the delinquent reservists. **We reserve the right to give your ticket to those on the wait list if pick-up arrangements are not made within a timely manner.**
 - The Committees do not pre-sell or pre-allocate tickets; it is a matter of paying attention to the newsletter re: upcoming events and date for ordering tickets as often, the events do sell out very quickly.

2. **Wait-List Management:**
 - We encourage residents who find that they are unable to attend, to call the Ticket Coordinator to see if there is a 'wait list'. He/she will facilitate the re-sale of your ticket(s) to those on the wait-list.
 - We discourage the practice of re-selling or giving away the tickets to friends or neighbours before finding out if there is a 'wait list'. Let's be fair to those who are on the 'wait list' or there is no point in having a 'wait list'. Refunds are not offered once tickets are purchased.

3. **Non-Residents Attending SCA Events/Activities:** A current SCA resident may bring one (1) non-resident guest to any SCA Club/Group Events.
 - There is a maximum limit to the number of non-residents/guests attending Community Hall Committee events -- as follows:
 - Spoke Social Events: maximum of five (5) non-residents/guests;
 - Hub Social Events; maximum of five (5) non-residents/guests;
 - Wheel Social Events: maximum of ten (10) non-residents/guests;
 - SCA residents may bring one (1) non-resident/guest per SCA resident to the various club/group activities. This is subject to the approval and at the discretion of the individual clubs/groups' committees.

NOTE:

- One (1) non-resident guest per resident.
- Resident **must** accompany the non-resident guest.
- The Hub, The Spoke and The Wheel reserve the right to review these practices should the need arises.
- We ask residents respect the above as a means of protecting our residents' ability to attend events / engage in the various activities, while allowing a limited number of non-residents guests to attend with a resident.

We hope that this clears up some mis-information that is out there and we welcome all residents to come out and enjoy the great activities and events.

Discussed and Agreed Upon by:

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Supported by: Parkbridge Community Manager