

MINUTES
SANDYCOVE ACRES HOME OWNERS' ASSOCIATION
BOARD OF DIRECTORS MEETING

August 7, 2018

Present were: John Bicknell, President; Ted Gemmell, Treasurer; Pat Porth, Secretary; Diane Elliott; Paul Martel; Linda Morris; Dennis Rodgers; Anne White

Regrets: Sharon Raycraft, Vice-President

MINUTES OF JULY 3 MEETING(S)

Approved as circulated, by motion of **Martel/Elliott**.

FINANCIAL REPORT

SCA Home Owners' Association Financial Statement

July 31st, 2018

	<u>Expenses</u>	<u>Income</u>	
Opening Balance			\$ 13,073.77
Membership Fees		\$1320.00	
Bicknell – Stamps	96.05		
Whittaker – Review of Finances	50.00		
<i>DePalma & Assoc. Legal fee</i>	<i>508.50</i>		
<i>Umbrella Group</i>	<i>30.00</i>		
Bank fee	4.00		
Total	\$688.55	\$1320.00	\$ + 631.45

Bank Balance 2018/07/31	\$ <u>13705.22</u>
Less Outstanding cheque – P Martel	38.82
	\$ <u>13666.40</u>
RBC 18 month non-redeemable GIC @1.7% invested Oct. 10/17	\$ 20,000.00
RBC 18 month non-redeemable <u>GIC @2.0%</u> Invested Feb. 7, 2018	\$ 10,000.00
<u>Total Funds as of 2018/07/31</u>	<u>\$ 43,705.22</u>

Note: 2018-2019 Fiscal year (May – Jun)

Income	1660.00
Expenses	<u>2239.62</u>
	\$ - 579.62

Gemmell noted the excess expenditures over income in May-June was accounted for by the heavy communication costs incurred during that period. He also noted the \$508.50 to De Palma and Associates was accounted for here, but not yet approved as a bill for payment, which was done by motion of **Elliott/White**. He also noted the Umbrella Group had taken almost three months to cash our cheque for \$30.

Financial report approved by motion of **Porth/Morris**.

BUSINESS ARISING

Legal: AGI, water billing, Old AGI property taxes: For the record, Bicknell noted that at the Landlord Tenant Board hearing, Parkbridge had responded to HOA negotiations by decreasing its AGI request by 37.5%, to .5% from .8%. The water billing *contretemps* had also been resolved after seven months of effort. The question of continuing to charge property taxes in rent beyond the year in which they are levied is still up in the air, with no clarification from the LTB.

Board vacancy: Bicknell had canvassed Pat Collins's interested in taking over the post but he had eventually declined. Gary Gentle is a possibility, but not for a few months.

Member Forum: It was agreed it had been successful, with a surprising turnout of 138. There was an ongoing problem with Bicknell's microphone so that many people had trouble hearing him. Audience members seemed interested and positive towards the association.

Umbrella Group: The July meeting was cancelled; it is likely the next one will be in October.

Management meeting: To be held the next day, attended by Bicknell, Porth, Rodgers and Morris. Some subjects to include community TV, a meeting with Babcock, community standards, accessibility. (See minutes, to follow.)

DIRECTORS' REPORTS

White: She had an e-mail from Mirka Rollason saying Parkbridge has undertaken a complete review of accessibility issues in all its properties (see update from management meeting).

Raycraft (in absentia, circulated in advance):

EMERGENCY PREPAREDNESS TEAM REPORT TO HOME OWNERS' ASSOCIATION August 7, 2018

Attempts to arrange a meeting with Mirka Rollason have proven to be futile. She finally (after 3 months of emails) offered up a date in mid-August; however, it is one of few dates that I am not available. So we are back to 'square one'.

The Team met at the end of July to discuss our approach to the Health & Wellness Fair and Emergency Preparedness Day 2019. We have members working together in small groups on various topics for both events – new approaches, advertising, etc.

I have been told that we will be given adequate notice to remove our Fire Safety Plan boxes (which contain confidential information) prior to the signs that they are attached to are taken down and replaced. The Team Member in charge of the Medical/Mobility Questionnaires and I will watch closely to ensure our residents' private information is not compromised.

Rodgers: Circulated a list of current complaints, most involving trees and/or stumps, plus one pole light, one water problem, and (new) one VERY large shed. Several have been completed and/or are in the hands of Rollason or Sue Edwards.

Elliott:

SANDYCOVE ACRES HOME OWNERS' ASSOCIATION

COMMUNITY EVENTS COMMITTEE REPORT

AUGUST 7, 2018

The Community Events Committee, consisting of Anne White, Dennis Rodgers and Diane Elliott, met for the first time on August 7th.

Discussion ensued re the roles of the members of the committee as well as the possibility of bringing in non-HOA residents to assist.

- Dennis will be the lead on documentation retention and record keeping. The Committee would like to investigate the possibility of holding the documents on a web page with password protection and enable the Committee members to edit documents as needed. Dennis will be reviewing the possibility of amalgamating documents.
- Anne will be the lead for Refreshments/Supplies and Prizes
- Diane will be the lead for invitations/RSVPs for The Health & Wellness Fair as well as for the All-Candidates meeting. Will receive the RSVPs and update the documents as needed.
- We will discuss at a future meeting the roles of non-HOA volunteers as we determine where the needs are.

Health & Wellness Fair:

Discussed the list of previous vendors and categories. Each committee member will follow-up with a few vendors to verify some information. Invitations will be sent after the next meeting once up-to-date information is collected.

Questions:

- Will we have two tables (one at each end) for HOA Memberships at the Health & Wellness Fair?
Is the Health & Wellness Fair open to the public?

All-Candidates Meeting:

Municipal elections are on Monday October 22nd and we are hopeful that Thursday October 11 will work for the All Candidates Meeting. Diane provided a list of candidates to each committee member. We will be inviting candidates for Mayor (3) / Deputy Mayor (5) / Councillor, Ward 6 (2) for a total of 10. These invitations could go out this week.

Discussed potential categories for questions and format at the All Candidates Meeting. To be further discussed at a HOA Board of Directors Meeting. Possible categories may include Hydro, Health Hub, Infrastructure, Land Development.

Next Meeting is scheduled for Monday August 20. 9:00 am.

In discussion, it was agreed that only one location (two tables side by side) are needed for registration and ballot distribution at the fair; the time for the all-candidates' meeting would be 7 p.m.; traditionally, although we allow outsiders to the two fairs, we do not advertise them outside the park or encourage exhibitors to do so.

Morris:

MEMBER SEMINAR COMMITTEE REPORT TO HOA BOARD – AUG. 6, 2018

2018-2019 TERM

The initial meeting of the Members' Seminar Committee consisting of myself, Dennis Rodgers and Anne White was held on July 25, 2018. A number of seminar topics were discussed. These suggested topics came to my attention personally; some came from the Seminar presentation made at the Member Forum in April 2018, others from the Committee members and some through the website.

The Committee agreed on the following lineup for this term:

Sept. 17/18	Safe Driving (Allan Lawrence, Ray's Driving School)	--	Confirmed
Oct. 15/18	House Maintenance	--	TBA
Nov. 19/18	Processes of Downsizing (The Move Planners)	--	Confirmed
Dec. /18	NO SEMINAR		
Jan. 21/19	Fire Prevention (Mike Symes, Innisfil Fire & Rescue)	--	Confirmed
Feb. 18 11/19*	Hearing Loss (Ross Hart, Cdn. Hearing Society)	--	TBA
Mar. 18/19	Dr. Mossman	--	TBA
May 20 13/19*	IOOF Lakeside Retirement/Support Services	--	TBA
*Note: Two seminars that fell on holidays; i.e., February 18 th and May 20 th were moved forward to the Monday before.			

The September seminar was confirmed early to meet the August newsletter submission. Posters are on the Bulletin Boards early, but specifically done as advance notice of the re-commencement of the seminar series.

The decision on the seminar topics was based on recent issues and others were discarded as being too far geared in their request towards financial motivation and were deemed unsuitable. The lineup may change if we are not able to confirm. Fortunately, there are a number of other topics that we have kept in abeyance, if required.

The Committee hopes that our seminars will continue to generate knowledgeable information for the purposes of educating and informing residents of what services and support groups are available to deal with some issues they face at this time in their life. The Committee was conscious that our emphasis should be focused on topics dealing with current issues in an effort to increase interest and attendance. Hopefully, this will be accomplished.

Martel:

The total membership now stands at 586 households, with 64 new entrants in July, 62 in June. Martel warned directors to expect a drop in August, with a resurgence in September. **He also asked all those planning events and wanting promotional material to give him six weeks' notice of their needs.**

NEW BUSINESS

Bicknell noted that in discussion with Dave Cooper, they had agreed it would be good to “freshen up” our web site, and in that process perhaps migrate from Front Page to Word Press, which is a much easier platform to use for those who aren’t necessarily computer whizzes. Cooper has found a professional who would help in the transition for a fee of \$800, down from his usual \$1,400, and Cooper would work with him to ensure important elements of our “brand” were retained and strengthened. There are possible future synchronicities also with the computer club, which is also run by Cooper and uses Word Press.

NEWSLETTER

Seminars, Health and Wellness, all-candidates, Forum Power Point (for a total of six pages).