

**MINUTES**  
**SANDYCOVE ACRES HOME OWNERS' ASSOCIATION**  
**BOARD OF DIRECTORS MEETING**

**November 6, 2018**

Present were: John Bicknell, President; Sharon Raycraft, Vice-President; Pat Porth, Secretary; Diane Elliott; Paul Martel; Linda Morris; Anne White

Regrets: Ted Gemmell, Treasurer; Dennis Rodgers

**MINUTES OF MEETING OF OCTOBER 2**

Accepted as circulated, by motion of **Elliott/Morris**.

**FINANCIAL REPORT**

**SCA Home Owners' Association Financial Statement**

**October 31st, 2018**

	<u>Expenses</u>	<u>Income</u>	
<b>Opening Balance</b>			<b><u>\$13,613.53</u></b>
Membership Fees		\$570.00	
Membership Fees		\$210.00	
Bank fee	4.00		
Morris – Stationery & Supplies	78.78		
<b>Total</b>	<b><u>\$ 82.78</u></b>	<b><u>\$780.00</u></b>	<b><u>\$697.22</u></b>
<b>Bank Balance 2018/10/31</b>			<b><u>\$14,310.75</u></b>
RBC 18 month non-redeemable GIC @1.7% invested Oct. 10/17		\$ 20,000.00	
RBC 18 month non-redeemable <a href="#">GIC @2.0%</a> Invested Feb. 7, 2018		\$ 10,000.00	
<b><u>Total Funds as of 2018/10/31</u></b>			<b><u>\$ 44,310.75</u></b>

**Note:** 2018-2019 Fiscal year (May – Apr)

Income	2640.00
Expenses	<u>2560.00</u>
	<b>\$ + 80.00</b>

Accepted by motion of **Martel/Porth**.

## **BILLS FOR PAYMENT**

White, \$5.74 for Health and Wellness; Elliott, \$35 for SOP, \$134.27 for cartridges; Martel, \$86.76 for stationery; Bicknell, \$477.31 for membership mailing and \$187.58 for renewal of post office box. Approved by motion of **Morris/Porth**.

## **CORRESPONDENCE**

In a phone call, Raycraft was told by a resident that she had been told by Sue Edwards that home owners whose leases expire are not informed, but are automatically switched to month to month.

*Action:* **Bicknell** to check the truth (see minutes of management meeting for results).

## **BUSINESS ARISING**

Directors agreed that the four events presented by HOA this month had been successful, with many unsolicited comments during them, congratulating us generally on the work we're doing and also specifically on the membership recruitment letter. Also, although the resident turnout for the Health and Wellness Fair was disappointing, several exhibitors were pleased with that, as it gives them more time to spend with each one.

## **BOARD VACANCY**

There are three suggestions on the table. All have indicated in one way or another they are too busy currently.

## **PRESIDENT'S REPORT**

**Phone book:** Mirkha Rollason had announced the cancellation of the phone book that morning, in tones which left no possibility the question would be reconsidered. She did not mention having discussed our taking it over, although grumblings were to be heard from the audience indicating the wish of some residents to see that happen. Her reason for the cancellation was solely the risk of infringing the privacy laws (again, see minutes of management meeting).

**Newsletter:** Rumour has it there have been problems with supplies for the newsletter, leading to further rumours it might be the next perk to be taken away from us (see management meeting).

**Venue change:** Our meetings, effective December 4, will be held in the main ballroom. A new card group is taking over the NW room.

**Umbrella Group:** The letters to be sent to various legislators or officials about rent controlled properties' hydro rates are currently being distributed and will probably be delivered to constituency offices during the holiday break. Unfortunately, Jim Wilson was a major supporter and he is no longer in a position of influence.

**One Drive:** We are having problems with the new system of storing the membership in the Cloud so we can all have access to it, in that it is not updating as it is supposed to. The one we have received is accurate as of the day we received it.

*Action:* **Bicknell** to test a possible workaround.

## **DIRECTORS' REPORTS**

### **Raycraft:**

#### **EMERGENCY PREPAREDNESS TEAM REPORT TO HOA BOARD NOVEMBER 6, 2018**

I was advised by Mirka the first week of October that the EPT would have to remove their "Fire Safety Plan" boxes (which contain the information for evacuation of our residents who have registered with the Medical/Mobility Questionnaire) from the maps erected in front of the Wheel and at the North side near Main and Cherrywood. The reason given was that these maps are being torn down. Information on replacement was not given to me. I was informed that we could 'possibly' attach one of the boxes to the exterior of the east side of the Wheel – exact location to be determined between the EPT and Mirka.

It was agreed that the Spoke was too far from the entrance to the North side to install the FSP Box and Mirka stated that 'perhaps' they could install some type of permanent pole on which to place our box(es). Our request for permission to put boxes on the maps at Main and 25<sup>th</sup> Sideroad and at Primrose Lane and Flora Drive (near Earl Street) is now moot as these maps are being torn down as well.

Apparently Parkbridge does not feel that our FSP boxes would attach to their new 'signs' being put up at the entrances to both the North and South sides. Not sure if this is because of esthetics or construction type.

On the 'brighter' side, Mirka has given the EPT 5 spots in a CPR/AED training session through the PAD program. We were not involved in the booking process this time – but apparently it is only a half-day course and is being held at the Parkbridge office.

The EPT has given out a fair number of Files of Life and is receiving quite a few Questionnaires, both new and 'changes'.

In addition, Raycraft was featured in a series of TV spots/interviews with Sue Scambatti about emergency preparation measures in Sandycove Acres.

### **Morris:**

#### **MEMBER EVENTS COMMITTEE REPORT TO HOA BOARD – NOVEMBER 6, 2018**

##### **2018-2019 TERM**

### **SEMINARS**

The Seminar for Oct. 15<sup>th</sup> on House Maintenance came to us through one of our Member Forums and we made it happen. It was well attended with 64 residents and 8 Board members, which makes it the third most popular seminar over the past several years.

From the comments received, everyone was happy with the presentation and the answers they received to their questions regarding their own particular home problems. Unfortunately, we ran out of time for Shawn to complete his presentation and there were several aspects in his presentation that were interesting but not relevant to Sandycove. However, being a first time presentation, if we decide to run it again, we can have it more focused to our own particular home sites here. The person who came forward to me after the presentation who recommended the subject was happy we were able to bring it forward and received the information she was looking for.

The following chart has been updated to our current lineup. We are still working to confirm March 18<sup>th</sup> with substituting Rain Barrel Workshop by Lake Simcoe Regional Conservation Authority. It was felt a “good fit” considering new resident requirements to pay for water consumption.

Nov. 19/18	Processes of Downsizing (The Move Planners)	--	<b>Confirmed</b>
Dec. /18	NO SEMINAR		
Jan. 21/19	Fire Prevention (Mike Symes, Innisfil Fire & Rescue)	--	<b>Confirmed</b>
Feb. 18 11/19*	Hearing Loss (Kathy O’Connor, Cdn. Hearing Society)	--	<b>Confirmed</b>
Mar. 18/19	Rain Barrel Workshop	--	TBA-Rodgers/Morris
Apr./ 19	NO SEMINAR		
May 20 13/19*	IIOF Lakeside Retirement/Support Services	--	<b>Pending</b>
*Note: Two seminars falling on holidays; i.e., Feb. 18 <sup>th</sup> & May 20 <sup>th</sup> were moved to the Monday before. No Seminars in December/18 or April/19			

**FORUM, OCT. 28, 2018**

John gave his Power Point presentation covering 2019 Property Taxes including MPAC re-assessment and the Parkbridge letter outlining the upcoming tax rate increase but lacked information to show the difference between the previous assessment and the large increase in current assessment; Hydro distribution rate increases were discussed at a recent Parkbridge HOA Umbrella Group resulting in a Parkbridge HOA-wide campaign to lobby the Premier, MPP’s & various Hydro officials with Sandycove HOA in the lead; Lease Assignments; Winter Snow Maintenance, correction to the latest “rumour mill” and ended with a question and answer session. The power point presentation will be on the Homeowners website for residents who would like to take a closer look of the subjects that were presented. The residents seemed pleased with what the HOA is doing on their behalf and thanked them for the work they do. There were 68 residents in attendance and 8 Board Members. The next Forum Feb 24/19 2:00-4:00 p.m. Wheel.

**Elliott:**

**SANDYCOVE HOME OWNERS’ ASSOCIATION  
COMMUNTY EVENT COMMITTEE REPORT**

NOVEMBER 6<sup>th</sup>, 2018

**All Candidates Meeting - Thursday 11<sup>th</sup>, 2018**

The All Candidates Meeting was quite well attended - approximately 140. Feedback from some of the candidates was quite positive and would like to thank the HOA for providing them with this opportunity.

**Innpower Presentation - October 4<sup>th</sup>, 2018**

The HOA was asked to host an Innpower Presentation which was held on October 4<sup>th</sup>, 2018. This was well attended by residents. Representatives from Innpower were in attendance and fielded many questions from those present. Innpower provided an overview of the breakdown of charges and how the energy charges are reflected on our hydro bills.

Innpower has several programs which could financially assist residents. Residents had an opportunity after the meeting to discuss these programs. Innpower encourages anyone to call them for further information or to determine eligibility for one or more of the programs.

**Health & Wellness Fair - Saturday November 3<sup>rd</sup>, 2018**

We had 39 committee vendors registered for the event. Three vendors were no-shows and a couple of vendors did not provide gifts for door prizes (non-profit agencies). However, 34 prizes were given out. Approximately 125 residents attended. Some feedback from vendors and residents were received and were positive.

In light of the somewhat low attendance, perhaps it is time to re-consider another format next year. To be discussed by the Board.

**Community Events Committee**

The Community Events Committee would like to thank all the HOA Board Members and the volunteers who assisted with the planning, set up and tear down at the All Candidates Meeting, Innpower Presentation as well as at the Health and Wellness Fair. A meeting will be scheduled soon to plan for the Social in January as well as to start preliminary planning for the Home Fair.

**January Social:**

An SOP was obtained at cost of \$35.00 for the HOA Social. Sharon/Norm have agreed to be the Smart Servers for the event. Paul is now finalizing the posters for the Halls and for the Newsletters. Will get them up in the next day or two.

Martel:

As previously circulated, membership numbers have gone from 488 in March to 625 by end/October, finally over the 50% of potential.

**White:**

She has contacted Rollason about the lighting on the steps of the NW Wheel, and about the dangers of the half door on the stairs of the Hub.

**MANAGEMENT MEETING**

It was agreed Elliott would join Bicknell and Porth at the meeting the next day, and that lease renewals and leaf vacuuming would be added to the agenda.

**NEWSLETTER**

Christmas lights, Rotary, Member Forum, Open House, phone book, venue change (Bicknell will inform Kathy Richmond, to change the calendar).

**POST-MEETING MOTION**

After the meeting, Raycraft submitted the following motion:

I hereby put forward a motion to the Board that the HOA sponsor, by way of booking in compliance with the booking requirements for any of the Community Halls, a venue for a support group for cancer patients, cancer survivors and/or their families and caregivers within Sandycove Acres – to be based on the response to a notice to be published in the Newsletter and SCAeBulletin. The involvement by the HOA will be limited to the booking of the venue and will not include any financial support.

Motion was approved by **e-mail vote**.

**NEXT MEETING**

December 4, 7 p.m., Wheel **ballroom**