

**MINUTES**  
**SANDYCOVE ACRES HOME OWNERS' ASSOCIATION**  
**BOARD OF DIRECTORS MEETING**

**January 8, 2019**

Present were: John Bicknell, President; Sharon Raycraft, Vice-President; Pat Porth, Secretary; Diane Elliott, Paul Martel, Linda Morris, Anne White

Regrets: Ted Gemmell, Treasurer; Dennis Rodgers

**MINUTES OF MEETING OF DECEMBER 4, 2017**

Accepted as circulated, by motion of **Elliott/Morris**.

**TREASURER'S REPORT**

**SCA Homeowners Association Financial Statement**

**December 31, 2018**

	<u>Expenses</u>	<u>Income</u>	
<b>Opening Balance</b>			<b><u>\$13834.39</u></b>
Bank fee	4.00		
<b>Total</b>	<b><u>\$4.00</u></b>		<b>-\$4.00</b>
<b>Bank Balance 2018/12/31</b>			<b><u>\$13830.99</u></b>
RBC 18 month non-redeemable GIC @1.7% invested Oct. 10/17		\$ 20,000.00	
RBC 18 month non-redeemable <u>GIC @2.0%</u> Invested Feb. 7/18		\$ 10,000.00	
<b><u>Total Funds as of 2018/12/31</u></b>			<b><u>\$ 43830.99</u></b>

**Note:** 2018-2019 Fiscal year (May – Apr)

Income 3040.00

Expenses 3356.51

**\$ - 316.51**

**BILLS FOR PAYMENT**

Raycraft, \$60.34 for promotional materials re EPDay; Martel, \$328.75 for postage, toner, etc.  
Approved by motion of **Porth/Morris**.

## **CORRESPONDENCE**

Martel distributed a card from a kind member who had added a donation of \$15 to her membership fee.

## **BUSINESS ARISING**

**MPAC:** With Rollason, still trying to get explanations from MPAC, whose people don't seem to understand the question.

**Umbrella Group:** Ref hydro rates, endeavouring to set up a meeting this month.

**Food drive:** Again we set an all-time record of 3,907 pounds of food, \$3,065 in cash and cheques. Further donations have come in since that tally was made.

**Christmas lights:** The competition went well; Bicknell distributed the prizes, which were extremely attractive and thoughtful.

## **Open House:**

- A planning meeting was held at which food/set-up and tasks were discussed and planned.
- A sundry inventory was taken and as such have identified items which will need to be purchased;
- I suggest the tables be set up at 11:00 am which would give ample time for the food/wine table setting.
- Norm Raycraft and David Niven will be serving the wine;
- Pat, Paul and Jo should "man" the registration desk;
- Anne will be setting up the coffee station; two different punches will be made and set up;
- Sharon, Linda and Diane will set up food and replenish as necessary;
- John B: introduction of dignitaries / HOA speech;
- Diane will pick up the wine - Ted can you assist with this?

Directors agreed 11 was too early for setup, which is not extensive; all asked to attend at 12:30 p.m.

**Phone book (directory):** Bicknell presented to Parkbridge the residents' petition that Parkbridge reinstate the phone book on the residents' behalf. He doesn't expect a response. In the meantime, the community relations committee has begun work on a separate web site to contain our version of the directory (usage chosen because we are allowing people to list just their address if they choose). He distributed the waiver forms we will circulate to all residents via the February newsletter (asking the editor to make it the front page and a separate colour) and subsequent newsletters to pick up returning snowbirds plus in the HOA bulletin, again to catch snowbirds. It was agreed it can be returned electronically, with the recipient scanning (to get the signature) and printing it out. There will also be copies at the Open House, and Bicknell will draw attention to them. They'll be housed at a table next to the registration/membership sales table. Deadline for return will be February 28.

Directory waiver:

**AN IMPORTANT NOTICE FROM THE HOME OWNERS'  
ASSOCIATION**

As previously announced, the Association is preparing to launch a digital version of the now cancelled Sandycove Phone Directory. Since we are an Ontario registered corporation we are obliged to be in compliance with all Federal and Provincial privacy legislation. This means that we must have the permission of residents to include them in the Directory.

Unfortunately we do not have access to Parkbridge's resident information and privacy waivers and must therefore start from scratch. Because of this we are asking ALL residents to complete the information below. We ask this even of residents that do not wish to be included to help in our general administration of the project and so that we may assess the desirability of on-going development of the Directory as a community resource beyond the basic Phone Book. Of course, this is not mandatory.

**Please endeavour to return completed form [the whole page please for filing convenience] to any Association Director as listed in the Newsletter by February 28<sup>th</sup> 2019.**

Thank you for your co-operation.

**CHECK ONE BOX ONLY - PLEASE PRINT CLEARLY**

- I/We wish to be included in the Sandycove Directory showing Name[s], Address and Phone Number.
- I/We wish to be included in the Sandycove Directory showing Name[s] and Address only.
- I/We do not wish to be included in the Sandycove Directory.

**NAME[S] AS I/WE WISH TO BE LISTED:**

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**STREET ADDRESS:**

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**PHONE NUMBER:**

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**WAIVER – MUST BE SIGNED TO BE INCLUDED IN THE DIRECTORY**

I/We the undersigned hereby grant Sandycove Acres Home Owners’ Association permission to publish the above mentioned information in the Sandycove Acres Community Directory. I/We agree that this information will remain in the Directory unless I/We request in writing changes or removal. Furthermore I/We hereby acknowledge that this information may become available outside of the community and hold the Association and its Officers and Directors harmless in respect of consequences of any nature resulting from such wider availability.

**Signature[s]:**

\_\_\_\_\_ **Date:** \_\_\_\_\_

**Legal:** Bicknell had sent the summary of issues previously circulated to directors to Nicole Fazzari, and the legal committee will meet with her January 15 to follow up and get her input. There was a motion to provide her with a retainer of up to \$2,000, by **Martel/Morris**.

**DIRECTORS’ REPORTS**

**Raycraft:** The cancer support group holds its first meeting this next Friday. The EPT is working on plans for EPDay, has sent a written proposal to Parkbridge asking for funds for materials to give out in guest bags, and is working on invitations to potential exhibitors.

**Martel:** Still over the 50% mark, at 621 as of December 31; Bicknell noted that the drop from 629 in November was much less than the usual December loss.

**Morris:**

**MEMBER EVENTS COMMITTEE**

**REPORT TO HOA BOARD – JANUARY 8, 2019**

**2018-2019 TERM**

**SEMINARS**

The following chart has been updated to our current lineup.

We are still working to confirm March 18<sup>th</sup> with substituting Ted Gemmell’s suggestion of Cannabis4Seniors. However, I sent about 6 email messages and, other than her one response that she would love to do a presentation, I have not been able to make contact with her since. I am still trying as we do have some time in which to do it. It was felt a “good fit” considering the new law regarding this issue. I will be sure to pass on to her Parkbridge edicts to residents with regards to not growing cannabis outside of their homes, not displaying plants in their windows and no smoking in or around common facilities.

Jan. 21/19	Fire Prevention (Mike Symes, Innisfil Fire & Rescue) -- <b>Confirmed</b>
Feb. 18 11/19*	Hearing Loss - (Kathy O’Connor, Cdn. Hearing Society) -- <b>Confirmed</b>

Mar. 18/19	Cannabis4Seniors	--	Morris
Apr./19	NO SEMINAR		
May 20 13/19*	IOOF Homes/Support Services	--	Confirmed
*Note: May 20 <sup>th</sup> will be held on May 13 <sup>th</sup> as the 20 <sup>th</sup> is a holiday			

Unfortunately, the January seminar, which was booked back at the beginning of our term with Mike Symes, Innisfil Fire & Rescue, has been doubled booked with the Ladies Luncheon. I am not holding out for much luck for attendance. Mr. Symes booked the same topic with the Ladies Luncheon on Jan. 16<sup>th</sup> only 5 days before the seminar. I spoke with Lynda Laroue and Mike Symes expressing unhappiness with the fact that they would double book Fire Prevention & Safety for the same month as the seminar. Mr. Symes said he had made the mistake and that he will slant his presentation for the Ladies Luncheon to a more “social” aspect; i.e., Innisfil Fire Services past, present and future and he will advise the ladies that a more in-depth presentation will be done at the HOA Seminar on Jan 21<sup>st</sup>. I have done everything I can possibly do to spread the word through our normal avenues of advertising.

As well, I requested that when the Ladies Luncheon books any more guest speakers, they be cognisant of the type of subject matter that the HOA provides.

**FORUM - SUN., FEB. 24<sup>TH</sup> WHEEL 2-4 P.M.**

Even though there is not much really to report, all posters have been up on the bulletin boards and copies to the Bulletins & the Newsletter. The signs will be changed and put up at the appropriate time. I have also put it on Facebook Friends & Neighbours.

**Elliott:**

See prior report re Open House. Home Fair:

- A meeting is being held tomorrow to review previous year’s vendors and documents, assign tasks and get invitations created for emailing mid-February;
- Looking for a possible deadline for RSVPs of April 26<sup>th</sup> (changed to an earlier date);
- A more detailed report will be provided at the February meeting.

Elliott raised two concerns: (1) that we might consider holding our events on days other than Sunday, to avoid creating a conflict for those who want to come to ours but also want to go to darts; other directors noted the difficulty of getting venues as well as the fact practically any time conflicts with something; (2) that granted current concerns over the AGI letters and the Tribunal report, many people may be expecting discussions of same at the Open House, whereas our goal is to maintain that event as purely social; Bicknell agreed to make reference to the issues while promising full explications at the upcoming Forum.

**NEW BUSINESS**

Raycraft reported she is working on a new police academy for the summer.

## **NEWSLETTER**

Member Forum 5, seminars, Home Fair/EPDay, plea for more directors.

## **ANY OTHER BUSINESS**

Raycraft will ask David Niven to act as nominating chair for the board election.

Bicknell wants to ensure he gets a copy of the AGI document immediately, will need to get someone who's received the letter to request it; directors to ask around for same.