

# **AN IMPORTANT NOTICE FROM THE HOME OWNERS' ASSOCIATION**

As previously announced, the Association is preparing to launch a digital version of the now cancelled Sandycove Phone Directory. Since we are an Ontario registered corporation we are obliged to be in compliance with all Federal and Provincial privacy legislation. This means that we must have the permission of residents to include them in the Directory.

Unfortunately we do not have access to Parkbridge's resident information and privacy waivers and must therefore start from scratch. Because of this we are asking ALL residents to complete the information below. We ask this even of residents that do not wish to be included to help in our general administration of the project and so that we may assess the desirability of on-going development of the Directory as a community resource beyond the basic Phone Book. Of course, this is not mandatory.

**Please endeavour to return completed form [the whole page please for filing convenience] to any Association Director as listed in the Newsletter by February 28<sup>th</sup> 2019.**

Thank you for your cooperation.

## **CHECK ONE BOX ONLY - PLEASE PRINT CLEARLY**

- I/We wish to be included in the Sandycove Directory showing Name[s], Address and Phone Number.
- I/We wish to be included in the Sandycove Directory showing Name[s] and Address only.
- I/We do not wish to be included in the Sandycove Directory.

**NAME[S] AS I/WE WISH TO BE LISTED:**

\_\_\_\_\_

**STREET ADDRESS:**

\_\_\_\_\_

**PHONE NUMBER:**

## **WAIVER – MUST BE SIGNED TO BE INCLUDED IN THE DIRECTORY**

I/We the undersigned hereby grant Sandycove Acres Home Owners' Association permission to publish the above mentioned information in the Sandycove Acres Community Directory. I/We agree that this information will remain in the Directory unless I/We request in writing changes or removal. Furthermore I/We hereby acknowledge that this information may become available outside of the community and hold the Association and its Officers and Directors harmless in respect of consequences of any nature resulting from such wider availability.

**Signature[s]:**

\_\_\_\_\_

**Date:**

\_\_\_\_\_